



**Rural Municipality of Wheatlands  
Meeting Minutes**

**Regular Meeting of Council held at the Municipal Office January 18, 2023 - 08:30 AM**

- Reeve - Kurtis Hicks
- Councillor - Division 1 - Andy Bossence
- Councillor - Division 2 - Tyler Hall
- Councillor - Division 3 - Allan Muhle
- Councillor - Division 4 - David Graves
- Councillor - Division 5 - Darrel Molde
- Councillor - Division 6 - Aaron Lambert
- Administrator - Julie Gerbrandt

- |        |            |  |                |
|--------|------------|--|----------------|
| 23/001 | <b>1</b>   | <b>Call to order</b><br>Councillor Allan Muhle<br><br><b>THAT</b> this meeting is called to order at 8:35am.   | <b>CARRIED</b> |
| 23/002 | <b>2</b>   | <b>Agenda</b><br>Councillor Tyler Hall<br><br><b>THAT</b> the attached agenda is accepted as presented.  | <b>CARRIED</b> |
| 23/003 | <b>3</b>   | <b>Minutes</b><br>Councillor Andy Bossence<br><br><b>THAT</b> the minutes of the regular meeting of council held on December 14, 2022 are approved.  | <b>CARRIED</b> |
|        | <b>4</b>   | <b>Old Business</b>  |                |
| 23/004 | <b>4.1</b> | <b>Employee Contracts</b><br>Councillor Andy Bossence<br><br><b>THAT</b> the employee contracts for each employee of the RM be approved.   | <b>CARRIED</b> |
| 23/005 | <b>4.2</b> | <b>Bulk water upgrades – Drawings</b><br>Councillor Tyler Hall<br><br><b>THAT</b> the drawings provided by Flow Point for the upgrade to the Bulk water facility be approved as received.                                  | <b>CARRIED</b> |
| 23/006 | <b>5</b>   | <b>Correspondence</b><br>Councillor Aaron Lambert<br><br><b>WHEREAS</b> the following correspondence, having been read, is filed: <ul style="list-style-type: none"><li>• Indemnity Sheets</li><li>• Time Sheets</li></ul> |                |

**CARRIED**

- 23/007      **6      New Business**

**6.1      Interest Cancellation-HICKS**  
              Councillor Darrel Molde

**THAT** the interest charges of \$194.82 (School Division) & \$89.36 (Municipal) be cancelled due to miss application of funds on account of Jason &Carla Hicks from September 28th, 2022 payment.

**CARRIED**
  
- 23/008      **6.2      Municipal Bond**  
              Councillor David Graves

**THAT** the municipal bond for 2023 has been acknowledged by Council

**CARRIED**
  
- 23/009      **6.3      Furnace**  
              Councillor Andy Bossence

**THAT** the RM office provides quotes for a new furnace.

**CARRIED**
  
- 23/010      **6.4      Public Disclosure Statement**  
              Councillor Allan Muhle

**THAT** the Council annual public disclosure statement has been updated for 2023 and are attached hereunto.

**CARRIED**
  
- 23/011      **6.5      Tender for Hauling**  
              Councillor Tyler Hall

**THAT** we re-tender until March 2023 for hauling.

**CARRIED**
  
- 23/012      **6.5.1      Tender for Sand Sale**  
              Councillor Aaron Lambert

**THAT** 25,000 yards of sand be tendered for sale.

**CARRIED**
  
- 23/013      **6.6      CAFT limit changes**  
              Councillor Aaron Lambert

**THAT** the CAFT limit is increased from \$5000 per transaction to \$25,000 per transaction so CAFT can be used more readily for bill payments vs Cheques and that Angela Molde is added as a user on the CAFT system.

**CARRIED**
  
- 23/014      **6.7      Andrei/Johnson -Clerical Error-Taxes**  
              Councillor Darrel Molde

**THAT** due to a clerical error, interest is abated on Roll No. 1424 000 in the amount of \$10.30 (\$5.65 Munciple & \$4.65 School) as payment was received prior to the interest calculation for January.

**CARRIED**
  
- 23/015      **7      Accounts Receivable**  
              Councillor Darrel Molde

**THAT** the attached accounts receivable list for December 2022 is accepted as presented.

**CARRIED**

23/016                    **8                    Financial Statement / Bank Reconciliation**  
 Councillor David Graves  
**THAT** the attached bank reconciliation and the statement of receipts and payments for the month of December 2022 are approved.  
**CARRIED**

23/017                    **9                    List of Accounts/ Payroll**  
 Councillor Tyler Hall  
**THAT** the list of accounts including Cheque #'s 2418 through 2453 and online payment [202212-00008](#) to [202301-00005](#) totaling \$218,079.14 as shown on the attached list of accounts, and wages from Dec.1-31, 2022 amounting to \$19,232.53 are approved for payment.  
**CARRIED**

23/018                    **9.1                Scale Cheque**  
 Councillor Andy Bossence  
**THAT** 10% of the cost of the scale on invoice #2486 from Certified Weighing Systems that amounts to \$9,886.50, is withheld from final payment until installation is complete in Spring 2023.  
**CARRIED**

23/019                    **10                Next Meeting**  
 Councillor Allan Muhle  
**THAT** the next meeting of Council is held on February 8, 2023 at 8:30am.  
**CARRIED**

23/020                    **11                Adjournment**  
 Councillor David Graves  
**THAT** this meeting adjourns at 12:06pm  
**CARRIED**

**X**  
 \_\_\_\_\_  
**JULIE GERBRANDT**  
**ADMINISTRATOR**

**X**  
 \_\_\_\_\_  
**KURTIS HICKS**  
**REEVE**