



**Rural Municipality of Wheatlands
Meeting Minutes**

Regular Meeting of Council held at the Municipal Office November 9, 2022 - 08:30 AM

Reeve - Kurtis Hicks
Councillor - Division 1 - Andy Bossence
Councillor - Division 2 - Tyler Hall
Councillor - Division 3 - Allan Muhle
Councillor - Division 4 - David Graves
Councillor - Division 5 - Darrel Molde
Councillor - Division 6 - Aaron Lambert
Administrator - Julie Gerbrandt

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|--------|------------|---|----------------|
| 22/167 | 1 | Call to order
Reeve Kurtis Hicks

THAT this meeting is called to order at 8:40am. | CARRIED |
| 22/168 | 2 | Oath of Office
Councillor Andy Bossence

THAT Oaths of office were signed and are attached hereunto for the following:
Councillor Division 2 - Tyler Hall
Councillor Division 4 - David Graves
Councillor Division 6 - Aaron Lambert | CARRIED |
| 22/169 | 3 | Agenda
Councillor Tyler Hall

THAT the attached agenda is accepted as presented. | CARRIED |
| 22/170 | 4 | Minutes
Councillor Allan Muhle

THAT the minutes of the regular meeting of council held on October 12, 2022 are approved. | CARRIED |
| | 5 | Visitors | |
| | 5.1 | John Carey - 9 am

John Carey attended the meeting to present a draft contract for the RM to purchase 20,000 yards of road gravel with the cost of crushing to be paid by the municipality. The draft contract will be reviewed for the next regular meeting. | |
| 22/171 | 5.2 | Steve CIBC Woodgundy - 10:00 a.m. - Teams meeting
Councillor Aaron Lambert

THAT \$1,500,000 from the municipalities cash is invested with CIBC Woodgundy and that Kurtis Hicks, Aaron Lambert, Julie Gerbrandt, and Angela Molde will be listed as agents to facilitate the investment. | |

CARRIED

6 Old Business

22/172

6.1 Fire Chief Succession Planning/Report

Councillor Tyler Hall

THAT we've acknowledged and accepted the proposed terms of an increase in levy of \$20,000 which will help subsidize the cost of a new Fire Chief for the Regional Fire Department.

CARRIED

22/173

6.2 Bulk water - Flowpoint quote

Councillor David Graves

THAT the proposal for the addition of a reservoir system to the bulk water station at an estimated cost of \$50,000 from Flowpoint Environmental systems is approved as presented.

CARRIED

22/174

6.3 Crossing Closure - Range Rd.3024

Councillor Andy Bossence

THAT a request be submitted to SaskPower to relocate the power pole located at SW 27-17-02-W3 and an application for a grant from the Federal Government is applied for and used to offset the cost of upgrading road access for the affected landowners due to the closure of the rail crossing located on Range Road 3024.

CARRIED

22/175

6.4 Gravel Exploration

Councillor Allan Muhle

THAT JD Mollard and Associates are contracted at an estimated cost of \$22,000 to begin gravel exploration within our municipality to find deposits that may be suitable for municipal road use.

CARRIED

22/176

7 Correspondence

Councillor Darrel Molde

WHEREAS the following correspondence, having been read, is filed:

- Indemnity Sheets
- Time Sheets

CARRIED

8 New Business

22/177

8.1 Village of Mortlach -Request for Snow Removal

Councillor Andy Bossence

THAT the contracted hourly rate for Non-Rate Payers is set at \$300.00 (min.1 hour) and the contracted rate increases the hourly rate for Rate-Payers from \$150.00 to \$200.00 (min.1 hour). The RM will assist The Village of Mortlach with emergency snow removal on the outside perimeter of the Village roads and the old Highway and around the rink, at the non-rate payer custom rate cost of \$300.00 per hour-min.1 hr.

CARRIED

- 22/178 **8.2 Administrator Wages 2023**
Councillor Darrel Molde
- THAT** Administrator, Julie Gerbrandt will reduce working hours from 4 days a week to 2 days a week except in busy times or when Angela Molde needs guidance or vacation and that Julie Gerbrandt receives a pay increase to \$89,211 prorated at \$61.27 hourly or \$428.89 per day based on the amount of hours or days worked and that Angela Molde is increased 6.8% per annum to \$42,720.00 per year. All changes effective January 1, 2023.
- CARRIED**
- 22/179 **8.3 Outside Worker Wages**
Councillor Aaron Lambert
- THAT** the outside workers receive a pay increase of 6.8% per annum and the values are as follows:
Brian Barber -2022 Salary - \$70,142.80 or \$33.72/hr - 2023 - Salary increased to \$74,912.51 or \$36.02/hr
Mike Winkler - 2022 Wage -\$33.18/hr - 2023 - Wage increase to \$35.44
Gary Adair - 2022 Wage -\$24.00/hr -2023 - Wage increase to \$25.63
All wage increase will be effective January 1, 2023.
- CARRIED**
- 22/180 **8.4 Janitorial Wages**
Councillor Darrel Molde
- THAT** Heather Adams is given a pay increase to \$25.00 per hour effective January 1, 2023.
- CARRIED**
- 22/181 **8.5 Sick Days**
Councillor Allan Muhle
- THAT** all employees, with the exception of casual employees, be provided 1.5 days of sick leave per month. These days can be accrued until December 31 of each year but must be used in the year they accrue and shall not be carried forward.
- CARRIED**
- 22/182 **8.6 Health Benefits/Sick days**
Councillor Andy Bossence
- THAT** all employees for the RM, with the exclusion of casual employees, are provided both Dental and Extended Health benefits at Level 5 for 2023 with all costs paid by the RM of Wheatlands No.163.
- CARRIED**
- 22/183 **8.6.1 Health Benefits-Councillors**
Councillor Darrel Molde
- THAT** if a councillor decides to join the SARM Benefit Program, the RM will cover 50% of the cost per councillor at the level chosen by that councillor.
- CARRIED**
- 22/184 **8.7 Auditor**
Councillor Tyler Hall
- THAT** Dudley & Company chartered accountant is appointed as auditors for the RM of Wheatlands No.163 for the 2023 fiscal year.
- CARRIED**

- 22/185 **8.8 Regular Meetings**
Councillor Allan Muhle
- THAT** regular meetings for 2023 will be held on the second Wednesday of each month at 8:30a.m. at the office of the R.M. of Wheatlands, 104 Rose Street, Mortlach, SK.
- CARRIED**
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- 22/186 **8.9 Committees**
Councillor Aaron Lambert
- THAT** the following committees are represented by a member of Council as noted:
- Budget** - Council as a whole
Pound Keeper - Heartland Livestock, Moose Jaw
Fire - Controlled Burns - Jared Mickelbourough- 1-866-404-4911
Fire Rangers:
- Division 1 - Andy Bossence
 - Division 2 - Tyler Hall
 - Division 3 - Al Muhle
 - Division 4 - David Graves
 - Division 5 - Darrel Molde
 - Division 6 - Aaron Lambert
- Equipment** - Andy Bossence, Kurtis Hicks, Darrel Molde, David Graves
APAS - Kurtis Hicks
Rec Board - David Graves
Community Development - Aaron Lambert
Caron/Mortlach Water Utility Board - David Graves
Palliser Regional Library Board - Tyler Hall
- CARRIED**
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- 22/187 **8.10 Banking**
Councillor Darrel Molde
- THAT** the Conexus Credit Union, High Street Branch, 80 High Street West, Moose Jaw, SK. is named the banking center for the R.M. of Wheatlands No.163 for 2023.
- CARRIED**
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- 22/188 **8.11 Renumeration/Mileage**
Councillor Tyler Hall
- THAT** Council remuneration for 2023 is set at \$250.00 per meeting/per diem and that mileage for staff and Council is set at \$0.50 per kilometer.
- CARRIED**
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- 22/189 **8.12 Gravel Sales**
Councillor Allan Muhle
- THAT** the rate for the sale of gravel stays at the current rate of \$8.00 per yard plus the cost of loading and hauling and that sand remains the same at a rate of \$5.00 per yard plus the cost of loading and hauling. This is only for municipal owned product located at SE 26-18-3-W3.
- CARRIED**
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- 22/190 **8.13 Pest Control Officer**
Councillor Aaron Lambert
- THAT** Ryan Budd of Pest Arrest Exterminating is appointed as the Pest Control Officer for the RM of Wheatlands No.163 for 2023.
- CARRIED**

- 22/191 **8.14 Weed Control Officer**
 Councillor Tyler Hall

THAT we appoint Marksmen Vegetation as the weed inspector and for the municipal management of Noxious weeds for 2023.

CARRIED
- 22/192 **8.15 Gravel pile measurements**
 Councillor Andy Bossence

THAT GreenAero is hired to do our gravel pile measurements for 2023.

CARRIED
- 22/193 **8.16 Christmas**
 Councillor Darrel Molde

THAT Bonnie Clubbe caters the Christmas lunch at the Mortlach Hall on December 14, 2022 after our regular meeting.

CARRIED
- 22/194 **9 Accounts Receivable**
 Councillor Allan Muhle

THAT the attached accounts receivable list for October 2022 is accepted as presented.

CARRIED
- 22/195 **10 Financial Statement / Bank Reconciliation**
 Councillor Aaron Lambert

THAT the attached bank reconciliation and the statement of receipts and payments for the month of October are approved.

CARRIED
- 22/196 **11 List of Accounts/ Payroll**
 ouncillor Darrel Molde

THAT the list of accounts including Cheque # 2381 through #2398 and online payment #2344 to #2355 totaling \$140,145.80 as shown on the attached list of accounts, and wages from October 1-31, 2022 amounting to \$17,574.88 are approved for payment.

CARRIED
- 22/197 **12 Next Meeting**
 Councillor Andy Bossence

That the next meeting of Council is held on December 14, 2022 at 10am.

CARRIED
- 22/198 **13 Adjournment**
 Reeve Kurtis Hicks

THAT this meeting adjourns at 12:37pm.

CARRIED

X

JULIE GERBRANDT
ADMINISTRATOR

X

KURTIS HICKS
REEVE